

## SellSafe Implementation Services

### A unique service from Australia's foremost supplier of OHS / WHS compliance systems for Farm Machinery Dealers

CR Management Systems Pty Ltd, the specialist suppliers of WHS Compliance Systems for Farm Machinery Dealers for more than 10 years, will take responsibility for:

- OHS / WHS documentation compliant with current state and the new nationally harmonised legislation
- On-site training for management and employees
- Annual system maintenance and compliance audit service.



We will come to you to deliver:

- Guaranteed up-to-date OHS / WHS documentation
- Face-to-face OHS / WHS training and coaching for all staff
- Annual compliance system audit service
- Annual system maintenance

SellSafe and Safe Shop have been newly developed to satisfy Australia's nationally harmonised OHS / WHS legislation.



#### The SellSafe management system includes:

- ⚙️ Explanation of the new nationally harmonised OHS / WHS Law
- ⚙️ OHS / WHS documentation for the supply of new and used machinery
- ⚙️ Easy- to-use forms and report templates
- ⚙️ Hard copy and online records
- ⚙️ SafeFarm Farm Safety Guides for machinery purchasers
- ⚙️ Compliance decals and inspection status tags
- ⚙️ Free telephone help-line
- ⚙️ SellSafe News service
- ⚙️ SellSafe audit

#### The Safe Shop management system includes:

- ✅ Documentation compliant with nationally harmonised OHS / WHS Law
- ✅ OHS / WHS documentation for all internal and off-site workshop, spares, sales and management operations
- ✅ Easy-to-use forms and reports covering all WorkSafe and insurance company OHS / WHS requirements
- ✅ Safe Shop Monitor online compliance recording system
- ✅ Safe Shop hard copy documents (if required)
- ✅ Free telephone help-line
- ✅ Safe Shop News service
- ✅ Safe Shop audit

## **Benefits to Farm Machinery Dealers**

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### **Peace-of-Mind for Dealership Proprietors and Management Staff**

This comprehensive service is designed to give dealer principals and management staff a high degree of peace-of-mind regarding compliance with your legal duties as “officers” to companies who must exercise “due diligence”.

### **Value-for-Money**

This package is available for an annual fee based on the agreed number of days required to visit all sites to provide implementation, audit, training and reporting.

### **Easy-to-Use**

SellSafe and Safe Shop / Monitor enable management to come to grips with OHS / WHS legal requirements while providing a simple daily use system.

### **Telephone and Internet Support**

This package provides a free telephone help line to provide ongoing assistance with the ever changing OHS / WHS legal requirements. Both systems can be implemented and maintained by internet and telephone if required.

### **Specialised Experience**

Both SellSafe and Safe Shop / Monitor have been developed by Warren Mills, a qualified OHS / WHS practitioner and workplace trainer with over 10 years’ experience in farm machinery dealerships.

### **Guaranteed Compliance Documentation**

CR Management Systems guarantee that the documentation provided will enable farm machinery dealers to satisfy legal compliance requirements. This guarantee is backed by our record of no adverse claims in more than 10 years in this capacity.

### **Regular News Service and Updates**

Both SellSafe and Safe Shop are supported by regular news items and updates.

## **Legal Compliance Requirements**

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According to nationally harmonised State and Territory OHS / WHS law, suppliers of hazardous machinery have a legal duty to ensure that a machine is safe for its foreseeable intended purpose. The new legislation imposes ‘due diligence’ penalties on dealers who fail to have appropriate management systems in place.

### **New Machinery Compliance**

When machines are new, the duty for OHS / WHS compliance is normally satisfied by the manufacturer and the installation process. However, SellSafe can be used by dealers to create compliance documentation for new machinery if required.

### **Imported Machinery Compliance**

SellSafe assists importers to fulfil their duty to verify the safety of imported machinery by providing evidence of compliance with Australian requirements.

### **Used Machinery Compliance**

When machinery is second hand, modified, in poor repair, has safety controls removed, or is used for a purpose other than what was originally intended, SellSafe enables dealers to ensure that the machine is safe to use for its intended purpose the extent that is “reasonably practicable”

### **Clearly Explained Legal Concepts**

SellSafe enables dealers to properly understand and respond to this legal duty in a way that protects both you and your customer. Our expertise assures your compliance with current State and Territory OHS / WHS Law.

## **SellSafe & Safe Shop / Monitor OHS / WHS Compliance Audit Package**

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A standard package includes the following:

- Online access to both the SellSafe and Safe Shop OHS / WHS management systems for all sites, including updates,
- Training of your management team and your nominated OHS / WHS representative,
- On-site implementation at all sites in conjunction with management's OHS / WHS representative,
- In-branch or online training of relevant branch staff in the system use,
- Annual on-site audit of the system implementation at each site including an audit report,
- Compliance audit certificates for each site,
- Regular Safe Shop and SellSafe news items by email,
- On-going telephone advice and consultation.

### **Service Guarantee**

CR Management Systems guarantee to provide you with correct advice and service as agreed to enable dealers to meet your duty of care under relevant health and safety legislation.

SellSafe, Safe Shop and Safe Shop Monitor have been developed specifically for farm machinery dealers and will continue to be updated to reflect current industry trends and legal requirements.

### **Items Not Included in the Compliance Audit Package**

Maintaining the implementation and enforcing compliance according to advice contained in the management systems is a management responsibility.

The supply of decals and SellSafe Farm Machinery Safety Guides, are available at extra cost according to the current SellSafe price list.

SellSafe and Safe Shop manuals can be printed from online access, or can be supplied in hard copy at extra cost if required.

**Prices** (Note: All prices listed below include GST)

### **Compliance Package Fee: \$1320.00 per day including GST**

(for agreed implementation projects, based on the planning required to determine the number or days considering the number and location of branch sites and the extent and type of training and or audit service required).

### **Expenses**

Agreed out of pocket expenses for travel and accommodation are chargeable at cost. Site visit dates scheduled by CR Management Systems are subject to a standard maximum expense charge of \$165.00 / day.

### **Compliance Audit Package Discounts**

Your agreement to the annual compliance audit package will result in the annual online subscription fees for both systems being waived (a saving of \$790 PA). This amount is normally charged for one off implementations.

### **Individual SellSafe and Safe Shop items**

- SellSafe Guide - \$7.70 each or \$5.50 ea / 100 (plus postage)
- Customised SellSafe Guide - \$8.00 each (minimum order of 200 guides)
- SellSafe Manual (hard copy)- \$350.00
- SellSafe Online 12mth License - \$195.00 / year (inc. in audit package FOC)
- Safe Shop Document set, hard copy - \$400.00 (or \$200.00 for updated pages only)
- Safe Shop / Monitor (12mth Online License) - \$390.00 / year (inc. in audit package FOC)

For further information, please complete the Further Information Request Form below. We will then contact you upon receipt of the form.

Alternatively, you can contact CR Management Systems as follows:

Phone: 03 9731 1427

Email: [info@crms.com.au](mailto:info@crms.com.au)

Further information can also be found at the following websites:

SellSafe: [www.sellsafe.com.au](http://www.sellsafe.com.au) Safe Shop & Safe Shop Monitor: [www.safeshop.com.au](http://www.safeshop.com.au)

## Further Information Request Form

Please return this Request Form by scanning and emailing your completed form to [info@crms.com.au](mailto:info@crms.com.au). We will then contact you during business hours, using your preferred contact method, to provide you with further information, or to assist you to place an order with us. Please feel free to contact us directly if you prefer.

Warren Mills - 03 9642 8093 or Mobile: 0419 329 877 - Email: [warren.m@crms.com.au](mailto:warren.m@crms.com.au)

Bobbi Johnston – 03 9731 1427 or Mobile: 0439 956 147 - Email: [bobbi.j@crms.com.au](mailto:bobbi.j@crms.com.au)

<b>Contact Name:</b>			
<b>Business Name:</b>			
<b>Address:</b>			
<b>Suburb:</b>			<b>P/code:</b>
<b>Phone No:</b>	<b>Mobile:</b>	<b>Fax No:</b>	
<b>Email:</b>			
<b>Preferred Contact Method:</b> (please circle one)	Phone	Mobile	Email

Products of Interest (please tick)	
<input type="checkbox"/>	OHS / WHS Compliance Package
<input type="checkbox"/>	Sell Safe Farm Safety Training Guide Workbook
<input type="checkbox"/>	Machinery Warning Decals
<input type="checkbox"/>	SellSafe Manual
<input type="checkbox"/>	SellSafe Online
<input type="checkbox"/>	Safe Shop OHS / WHS Documentation
<input type="checkbox"/>	Safe Shop Online License
<input type="checkbox"/>	Safe Shop Monitor Online License
<input type="checkbox"/>	Other information, please specify: